


This lesson will teach you how to record using the Audacity software.

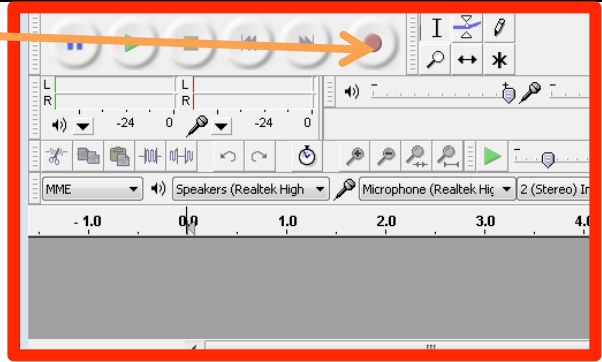
Prerequisites: To perform this lesson you will need the following:

- ❖ A working computer with internet connection and Audacity software installed.
- ❖ An external microphone, headset, or a built in microphone in your computer

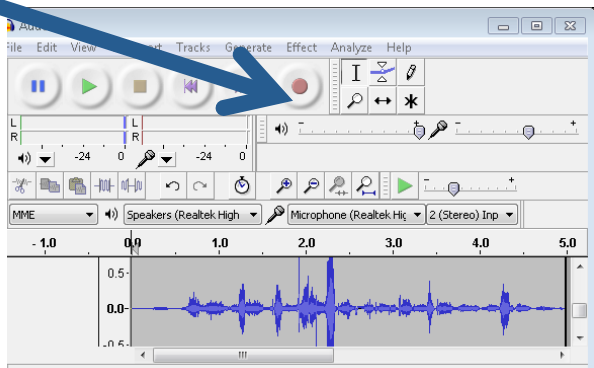
Job Aid for Recording on Audacity

<p>Step 1: To open Audacity, click on the Audacity icon.</p>	
<p>Step 2: Complete the following sentences to use for your recording.</p>	<ol style="list-style-type: none">1 My name is _____.2. My favorite color is _____.3. I live in _____.4. My favorite food is _____..

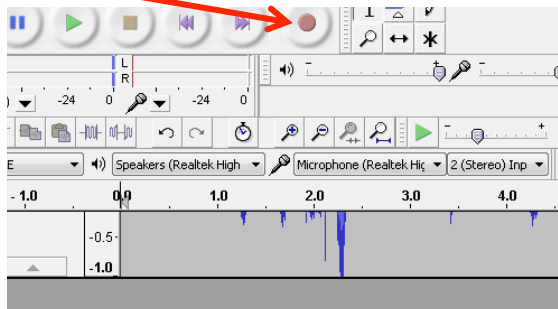
Step 3: Press the record button (red circle) to begin recording the sentences in Step 2.



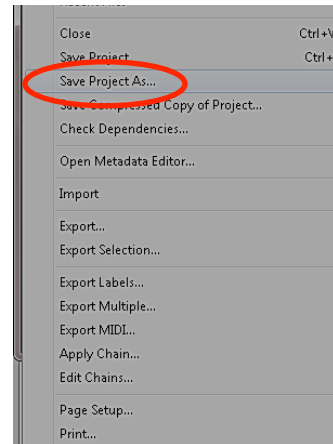
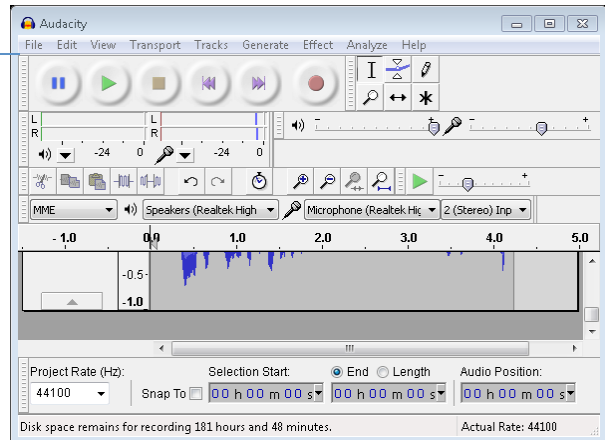
Step 4: As you record the wave links are displayed in the box below.



Step 5: Once you are finished recording, press the stop button.



Step 6: go to **file**. Click to display the drop down window. Select **save project as**. Name **file** press **save**.



Step 7: Name and save your recording.

