

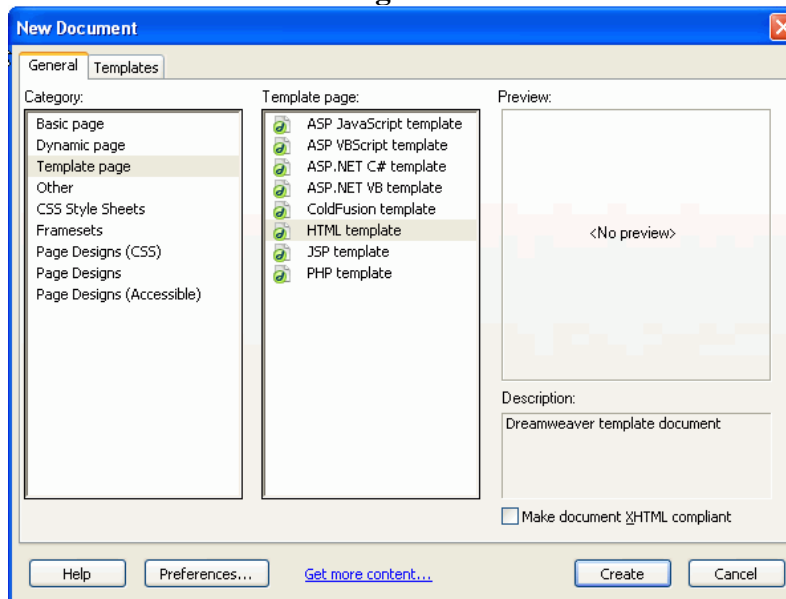
Part II. Advanced Designing and Creating your own Basic Templates in DreamWeaver' MX 2004

Note***These instructions are to be used after you created a banner and/or navigation bar using the
" Designing Web Page Banners and Navigation Bars Instructions
Using Photoshop Elements 2.0"

Web Banner (Only)

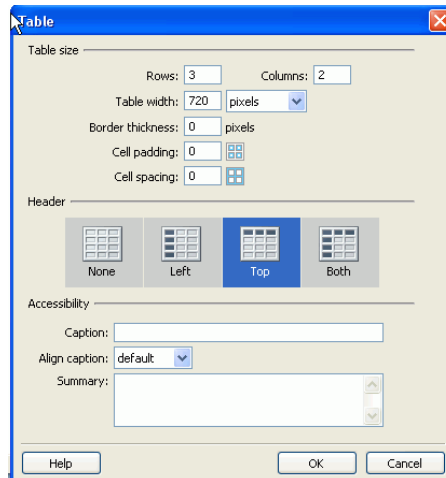
1. Open *DreamWeaver' MX 2004*
2. Open **Site** in **Site Manager** and select the site you want to use. (If you have not created a site then create one now.)
3. Create a new folder in the site and name it *templates*.
4. Select **File, New**, under **General**, select **Template page** and **Html template**.
View Figure 1.

Figure 1



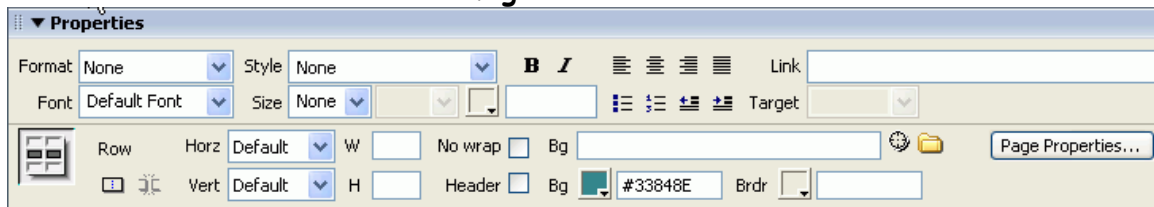
5. Click **Create**.
6. Select **Insert, Table** (Size needs to accommodate needs). For this exercise select 3 Rows and 2 columns. View Figure 2 on p. 2.

Figure 2



7. Click **OK**.
8. Click inside the first cell in the top row and insert logo in the first cell of the table by selecting **Insert, Image**.
9. Select both cells in top row.
10. In **Properties**, select background color (**Bg**). View Figure 3.

Figure 3



11. In **Properties**, select background color (**Bg**) and the dropper appears.
12. Move the dropper to the color used to the first filled cell and the next cell(s) will be filled with the same color.
13. Add title image in second cell in top row. Click inside of second cell in top row. **Insert, Image**.
14. Shift Enter to create a line break after inserting the title image
15. Add buttons or text images, one at a time
16. Select both cells in the second row
17. Right click, select **Table, Merge Cells**. You can also do the same thing by selecting **Modify, Table, Merge Cells** in the **Menu Bar**.
18. A template needs a permanent region and an editable region. Make sure the cursor is in the second row that you just merged the cells together. Create an editable region by selecting **Insert, Template Objects, Editable Region**, and name it **Main Body**. View Figure 4.

Figure 4



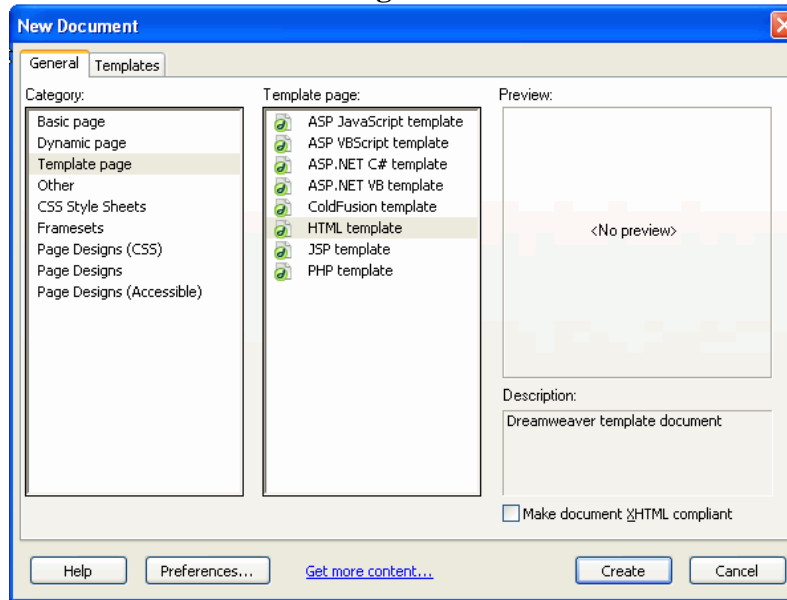
19. Create the footer: Select both cells in the third row.
20. Right click, select **Table, Merge Cells**. You can also do the same thing by selecting **Modify, Table, Merge Cells** in the **Menu Bar**.
21. Type in the footer:
Governor State University - An Adventure of the American Mind
Your name: (Connect to Your Email)
Your School
Date updated:
22. Work in the **Properties** menu to position the footer and select styles of your choice. View Figure 3.
22. Select **File, Save as Template**. Make sure you save it in the template folder.

Layers...you can create layers inside the table. What advantage do layers have?

Web Banner and Navigation Bar

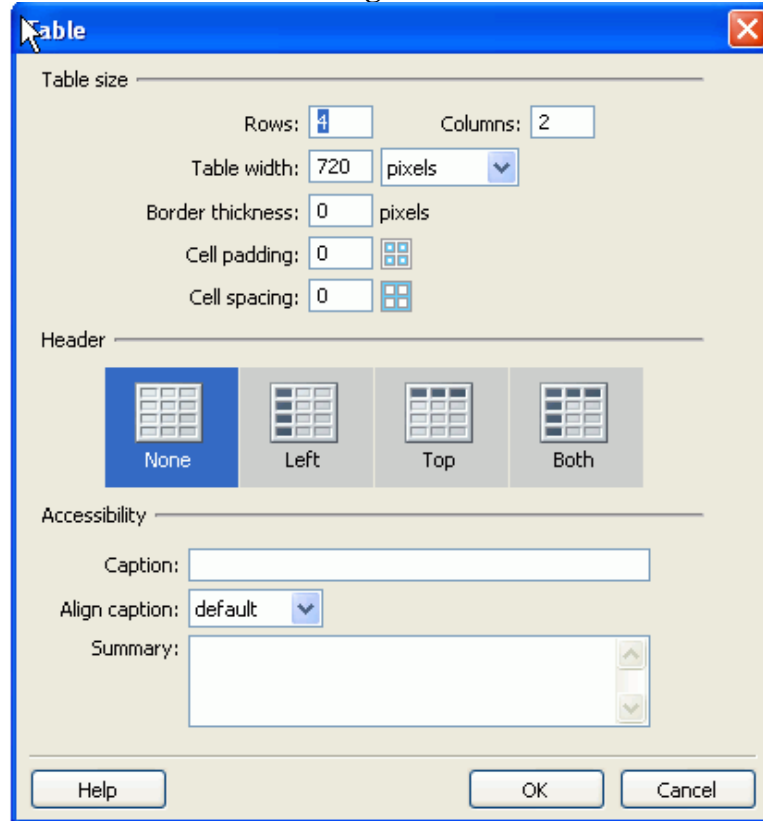
1. Open *DreamWeaver' MX 2004*
2. Open **Site** in **Site Manager** and select the site you want to use. (If you have not created a site then create one now.)
3. Create a new folder in the site and name it *templates*.
4. Select **File, New**, under **General**, select **Template page** and **Html template**. View Figure 5.

Figure 1



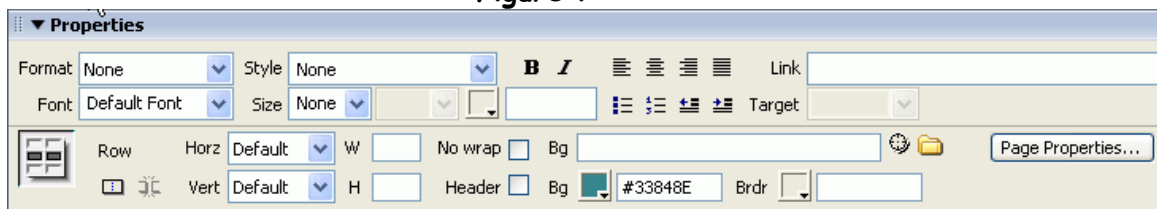
5. Click **Create**.
6. Select **Insert, Table** (Size needs to accommodate needs). For this exercise select 4 Rows and 2 columns. View Figure 6.

Figure 6



7. Click **OK**.
8. Click inside the first cell in the top row and insert Logo in the first cell of the table by selecting **Insert, Image**.
9. Select both cells in top row
10. In **Properties**, select background color (**Bg**) and the dropper appears. View Figure 7.

Figure 7



11. Move the dropper to the color used to the first filled cell and the next cell(s) will be filled with the same color.
12. Add title image in second cell in top row. Click inside of second cell in top row. **Insert, Image**.
13. Shift Enter to create a line break after inserting the title image
14. Add buttons or text images, one at a time

15. Select the first cell in the second row and the first cell in the third row.
16. Right click, select **Table, Merge Cells**. You can also do the same thing by selecting **Modify, Table, Merge Cells** in the **Menu Bar**.
17. In **Properties**, select background color (**Bg**). View Figure 7 above.
18. Move the dropper to the color used in the filled cell and the next cell(s) will be filled with the same color.
19. Add buttons or text images, one at a time using the **Properties** menu to position buttons or text for the design and alignment that you want.
20. Select the second cell in the second row and the second cell in the third row.
21. Right click, select **Table, Merge Cells**. You can also do the same thing by selecting **Modify, Table, Merge Cells** in the **Menu Bar**.
22. A template needs a permanent region and an editable region. Make sure the cursor is in the cells just merged. Create an editable region by selecting **Insert, Template Objects, Editable Region**, and name it **Main Body**. View Figure 4.
23. **Create the footer:** Select both cells in the fourth row.
24. Right click, select **Table, Merge Cells**. You can also do the same thing by selecting **Modify, Table, Merge Cells** in the **Menu Bar**.
25. Type in the footer:
Governor State University - An Adventure of the American Mind
Your name: (Connect to Your Email)
Your School
Date updated:
26. Work in the **Properties** menu to position the footer and select styles of your choice. View Figure 9.

Figure 9



23. Select **File, Save as Template**. Save in template folder.